

WORKSHOP LOGISTICS

LOCATION

Our office is located in the Presidio of San Francisco at 1000 O'Reilly Avenue, on the corner of O'Reilly and Torney Avenues. Our front door faces Torney Avenue.

The Presidio, once the oldest continuously operational military post in the nation, is now a national park and one of the most beautiful and historic sites in the city. Our office was built in 1906 and was once the home of the Army surgeon general.

ATTIRE

The building can be chilly in the morning and warm in the afternoon. We suggest wearing layered, loose-fitting, casual clothing. Dark colors are best, as you will be working with water-based markers.

FOOD & BEVERAGES

We will provide snacks in the morning and afternoon, in addition to coffee, tea, soda and water. You are responsible for your meals. There is a café across the street, with other options nearby. You are welcome to bring food and use our refrigerator/freezer, toaster oven and microwave.

GUIDELINES FOR AIRPORT DEPARTURE

We assume that you will be able to stay for the duration of the workshop. Please note that leaving early will prevent you from gaining the full value of (and satisfaction with) the workshop. It can also be disruptive to the workshop leader and other participants.

For flights from San Francisco (SFO): Departure no earlier than 2.5 hours after the workshop closes (4:00 P.M. close = 6:30 P.M. or later flight)

For flights from Oakland (OAK): Departure no earlier than 3 hours after the workshop closes (4:00 P.M. close = 7:00 P.M. or later flight)

TRANSPORTATION SERVICES

Taxi Services

Black & White Checker Cabs

(415) 285-3800 Luxor Cab Co.

(415) 282-4141 Yellow Cab Co.

(415) 626-2345

Limousine Services

Protocol

www.protocoltransportation.com

(415) 923-0934

The Limousine Masters

www.limousinemasters.com

(415) 640-3180

Airport Van Shuttle Services

For shuttle service from the airport (Arrivals), you can ride without a reservation. However, for shuttle service to the airport (Departures) you must make reservations 24 hours in advance. Allow a minimum of one hour for transportation (see our guidelines for airport departure times). Shuttles generally make several stops.

Super Shuttle

(800) 258-3826

www.supershuttle.com

American Airporter Shuttle

(415) 282-8700

www.americanairporter.com

CaliforniaShuttleBus

(877) 225-0287

www.cashuttlebus.com

Airport Jockey

(415) 693-9700

www.airportjockey.com/index.php

Bay Area Rapid Transit (BART)

<http://www.bart.gov/guide/airport/index.aspx>

BART SFO Extension is a convenient and inexpensive way to travel from the airport to downtown San Francisco. It is located on the Departures/Ticketing Level of the International Terminal Main Hall. The station also links to the Garage G Air Train stop, which provides an easy transfer to SFO's automated people-mover system for transportation to all terminals.

San Francisco Municipal Railway (MUNI)

San Francisco Municipal Transportation Agency

<http://www.sfmta.com/cms/home/sfmta.php>

MUNI operates San Francisco's bus and streetcar system and connects with BART and other regional transportation agencies. It is a good way to get around town. Note: the best feature of the MUNI website is "Plan a Trip"—bus routes, transfers, travel time, and map all in one.

Accommodations

The following hotels offer easy access to The Presidio and are organized by location. Other hotels close to the Presidio do exist and you may wish to conduct your own search. The hotels at Fisherman's Wharf and Union Square are fairly close to our office, however you will need to drive or take a taxi. The cost for a taxi is approximately \$15 each way. Please note, taxi service is not always reliable to and from our location. Taxis are sometimes unwilling to come to The Presidio, especially on Fridays. Marina District/Lombard Street – These hotels are within walking distance and some are served by the 43 Masonic bus which stops across from our office.

Hotel Drisco

2901 Pacific Avenue

San Francisco, CA 94115

Reservations: 1 (800) 634-7277 or (415) 346-2880

Web Site: www.jdvhotels.com/hotels/drisco

Distance to Workshop Site: 1.5 miles (approximately)

The Hotel Drisco is a 4.5 star hotel. It is a 15 to 20 minute walk away, with part of the return trip up a very steep hill or stairs. They offer corporate rates, but you must say that you will be attending a workshop at The Grove Consultants International in The Presidio.

Travelodge at the Presidio San Francisco

2755 Lombard Street

San Francisco, CA 94123

Contact info: 1 (415) 931-8581

Website is: <http://www.travelodgepresidio.com/>

This is not a fancy hotel, but it is clean and very economical. It is located about 5 minutes from our office, on the quiet part of Lombard Street. There are restaurants and shops close by.

The Del Sol, a Joie de Vivre Hospitality Hotel

3100 Webster Street

San Francisco, CA 94123

Reservations: 1 (877) 433-5765 or (415) 921-5520

Web Site: http://www.jdvhotels.com/del_sol/?cid=gl_del

Distance to Workshop Site: 1.5 miles (approximately)

Cow Hollow Motor Hotel

2190 Lombard Street (at Steiner)

San Francisco, CA 94129

Reservations: (415) 921-5800

Web Site: www.cowhollowmotorinn.com

Distance to Workshop Site: 1.0 mile (approximately)

Union Street Inn

2229 Union Street

(between Fillmore & Steiner)

San Francisco, CA 94129

Reservations: (415) 346-0424

Web Site: www.unionstreetinn.com

Distance to Workshop Site: 1.5 miles (approximately)

Fisherman's Wharf – For a list of other hotels located at Fisherman's Wharf, use the key words 'Fisherman's Wharf hotels in San Francisco' in your web browser.

Holiday Inn San Francisco Fisherman's Wharf

1300 Columbus Avenue

San Francisco, CA 94133

Reservations: 1 (800) 942-7348

Web Site: www.sixcontinentshotels.com/holiday-inn

Distance to Workshop Site: 3 miles (approximately)

Holiday Inn Express Hotel and Suites

550 North Point Street

San Francisco, CA 94133

Reservations: 1 (877) 863-4780 or (415) 409-4600

Web Site: www.ichotelsgroup.com/h/d/ex/1/en/hotel/sfonp?_requestid=179232

Distance to Workshop Site: 3 miles (approximately)

Hyatt at Fisherman's Wharf

555 North Point Street,

San Francisco, California, USA 94133

Reservations: 1 (800) 233-1234 or (415) 563-1234

Web Site: <http://fishermanswharf.hyatt.com/hyatt/hotels/>

Distance to Workshop Site: 3 miles (approximately)

Union Square Crowne Plaza San Francisco

Union Square
480 Sutter Street
San Francisco, CA 94108
Reservations: 1 (866) 912-0973 or (415) 398-8900
Web Site: <http://hotel480.com/index.html>
Distance to Workshop Site: 4 miles (approximately)

The Maxwell

386 Geary Street
San Francisco, CA 94102
Reservations: 1 (800) 553-1900 or (415) 986-2000
Web Site: www.maxwellhotel.com/index.html
Distance to Workshop Site: 4 miles (approximately)

Other hotels in downtown San Francisco:

Omni San Francisco Hotel – (415) 677-9494
www.omnihotels.com/FindAHotel/SanFrancisco.aspx

Westin-St Francis Hotel – (866) 379-0399
www.westinstfrancis.com/?src=ppc_google_brand2

Renaissance Stanford Court Hotel – (415) 989-3500
www.marriott.com/hotels/travel/sfosc-the-stanford-court-a-renaissance-hotel/

Grand Hyatt San Francisco – (415) 398-1234
<http://grandsanfrancisco.hyatt.com/hyatt/hotels/index.jsp>

Hotel Nikko San Francisco – 1 (800) 248-3308 or (415) 394-1111 -
www.hotelnikkosf.com/SanFrancisco.html